

**TEMECULA VALLEY UNIFIED SCHOOL DISTRICT  
TEMECULA VALLEY EDUCATORS ASSOCIATION, CTA/NEA**

**Intern Support Provider Stipend  
Memorandum of Understanding  
November 7, 2019**

This Memorandum of Understanding ("MOU") is entered into by and between the Temecula Valley Unified School District ("District") and the Temecula Valley Education Association ("Association") concerning the creation of an Intern Support Provider Stipend.

The Parties agree to create an Intern Support Provider Stipend effective upon ratification of this MOU in accordance with the following:

1. Intern Support Providers shall receive an annual stipend in the amount of \$1,500. Said stipend shall be paid tenthly, though for the 2019-2020 school year, the stipend will be prorated for November-June (7/10 payments).
2. **Eligibility**  
Intern Support Providers must be in possession of the following:
  1. Must hold a valid corresponding Clear or Life credential;
  2. Must have at least three (3) years of teaching experience;
  3. Must have an EL Authorization if supporting an Intern who does not already possess such an authorization; and
  4. Must have met or exceeded District expectations on their last evaluation.

When selecting Intern Support Providers, eligible unit members at the same worksite as the Intern will be given priority consideration.

3. **Responsibilities**  
Intern Support Providers work closely with assigned Intern(s) throughout their Internship teaching year(s). Intern Support Providers are responsible for providing instructional and non-instructional support such as:
  1. Content specific coaching;
  2. Planning and scheduling assistance;
  3. Addressing the unique needs of English Language Learners;
  4. Facilitating demonstration lessons and meetings;
  5. Special Education compliance;
  6. Problem-solving; and
  7. Communicating with university supervisors.

Support will take place through a variety of methods, including but not limited to, face-to-face meetings, telephone conferences, and emails. It is anticipated that Interns will be supported by their Support Providers an average of at least one (1) hour per week throughout each school year. Additional support may be required depending on the time of year and/or needs of the Intern. In the event that an Intern Support Provider must be assigned to an Intern teacher at a different work location, every effort shall be made to provide the required support outside of the instructional day. Any lesson and/or meeting observation release time must have the prior approval of the Intern's and the Intern Support Provider's principals.

- 4. This MOU is non-precedent setting and may not be cited to support any particular interpretation of the collective bargaining agreement.
- 5. This MOU is for the 2019-2020 school year and will expire June 30, 2020, unless extended in writing by the parties.

For the District:

For the Association:

Raymond R. Johnson      11-7-19  
 Raymond R. Johnson      Date  
 Assistant Superintendent  
 Human Resources Development

Brian Balaris      11/7/19  
 Brian Balaris      Date  
 Chief Negotiator  
 Temecula Valley Educators Association

E. Joe Mueller      11/7/19  
 E. Joe Mueller      Date  
 Director  
 Human Resources Development