

TVEA Standing Rules: Site Leader Stipends 2019-20

Approved TVEA Executive Board 8/29/19

TVEA has approved a 2019-2020 Budget which allows Site Leaders the opportunity to earn a stipend of up to \$249 (the equivalent of the cost of the local TVEA dues for the year)

Stipend Components:

Meetings- up to \$100

\$10 per meeting (signed in and attended for the entire scheduled meeting) including Leadership Council Meetings and any calendared Instructional Area "House Meetings". Site Leaders are allowed one excused absence count toward one of those 10 meetings. Note, guests do not have voting rights.

Tool to Measure: Sign In Sheet at Meeting

Communication-up to \$100

Site Leaders are expected to communicate with their site members or assigned cohort groups each month. Each month there should be a 10-minute meeting (minimum of at least every other month or 5 of 9 months). If there is a month that no meeting can be held, an email update should be sent to the members at their site or assigned cohort. This responsibility is 75% of this area.

Tool to Measure: Sign in sheet at 10-minute meeting, emailed to Area Rep

In addition, to build communication and gain parity with site administration, site leaders are to conduct "Pulse Check" meetings with site administration. These should occur at least four times-or twice a semester. This responsibility is the remaining 25% of this area.

Tool to Measure: Summation of Pulse Check Meeting, emailed to Area Rep.

Participation and Increasing Capacity-up to \$49

TVEA's influence and leverage increase when more members are visible at District and TVEA events. Site Leaders are to attend at least 1 District meeting and 1 TVEA event (District events can include events like Governing Board Meeting or LCAP area meetings, and TVEA events can include Social Events or Open Houses). They are asked to and encouraged to bring a guest with them to at least one of these events.

If a member guest cannot attend the same event, the guest may attend a separate event and note the Site Leader as a "Sponsor" on the sign in form or directly communicate their attendance on behalf of the Site Leader to the TVEA President or Executive Board member representative.

Tool to Measure: Sign In Sheet at TVUSD and TVEA event.