

TEMECULA VALLEY UNIFIED SCHOOL DISTRICT
TEMECULA VALLEY EDUCATORS ASSOCIATION, CTA/NEA

Side Letter of Agreement
Elementary and Middle School Chair Stipends
May 31, 2024

This Side Letter memorializes the recommendations and agreement on behalf of Temecula Valley Unified School District (District) and the Temecula Valley Educators Association (Association) regarding Elementary and Middle School instructional leadership team (“ILT”) member stipends.

WHEREAS, the TVUSD/TVEA Collective Bargaining Agreement includes a high school department chair stipend formula, but does not include an allocation for unit members serving as elementary and middle school ILT members;

WHEREAS, the District and the Association agree that compensating members of the school sites’ ILT remains a priority and continue certain specified stipends during the 2024/2025 school year;

WHEREAS, the District and Association have met and negotiated regarding, among other things, the ILT member selection process; and

WHEREAS, the District and the Association wish to continue the stipends and implement ILT member selection procedures, as described herein.

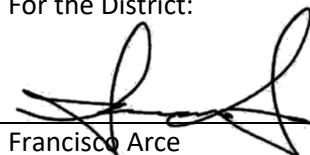
NOW, THEREFORE, the District and Association agree as set forth below.

1. Taking into account increased labor costs, the District and the Association are in agreement to continue with the model that was agreed upon in the TVEA-TVUSD Side Letter of Agreement - Elementary and Middle School Chair Stipends dated December 19, 2022 (and continued during the 2023/2024 school year), outlining the following stipend structure model:
 - a. A total of 185 unit members will be eligible for the elementary grade level or middle school ILT member stipend.
 - i. This includes:
 - 1) 7 stipends per elementary school, representative of each potential grade level (TK/K, 1, 2, 3, 4, 5) + SpEd = 119 stipends
 - 2) 7 stipends per middle school, representative of each content area (English, Math, Social Science, Science, PE, VAPA) + SpEd = 42 stipends
 - 3) 4 stipends for HIIA, 4 stipends SAEC = 8 stipends
 - 4) 1 stipend for counselors at each of the middle schools + HIIA = 7 stipends
 - 5) 9 stipends for Summit Academy

- b. The stipend amount will be \$1,400 per year for elementary and middle school ILT members.
2. Unit members will be selected to serve in ILT positions according to the following process:
- Step 1: Interest is gathered as soon as practicable following full execution of this side letter.
- Step 2: Members are nominated and then they accept nominations. Once nominations are accepted and before a vote occurs, the nominations list will be provided to the principal.
- Step 3: Teams are allowed to identify their recommendation for ILT Lead through a grade level voting process run by administration reviewed by TVEA rep upon request.
- 1) Teams can reach consensus through voting for the ILT team members.
- Step 4: Principal reviews recommendation and either:
- 1) Accept recommended ILT lead, or
- 2) Opts to go with another from the nomination list.
- a) The other nominated unit member may decline, in which case the principal shall select another nominated unit member or, if none exist, the will position remain vacant or the principal may reinstate this process at Step 2.
2. The District and the Association agree to meet at least once before the end of the 2024-2025 school year, to discuss these stipends, including the structure, leadership position selection process, format, funding formula, and effectiveness.
3. Agreement to any amount over the 0.16% allocation agreed upon in the TVUSD/TVEA Compensation Tentative Agreement is not precedent setting nor is it part of the ongoing allocation.
4. The parties agree to the attached duties and responsibilities, and [linked here](#) for reference, assigned to the designated Elementary and Middle School ILT members.

This side letter memorializes this agreement. This agreement expires at the end of the 2024/2025 school year.

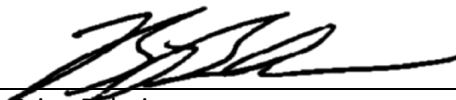
For the District:



Francisco Arce
Assistant Superintendent
Human Resources Development

5/31/2024
Date

For the Association:



Brian Balaris
Bargaining Chair
Temecula Valley Educators Association

5/31/2024
Date