

BOARD OF EDUCATION

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**TEMECULA VALLEY
UNIFIED SCHOOL DISTRICT**

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**TEMECULA VALLEY UNIFIED SCHOOL DISTRICT
TEMECULA VALLEY EDUCATORS ASSOCIATION, CTA/NEA**

Memorandum of Understanding

**Elementary Special Education Case Management Time
May 7, 2021**

WHEREAS, the Temecula Valley Unified School District ("District") and the Temecula Valley Educators Association ("Association") are parties to a collective bargaining agreement ("CBA") that establishes terms and conditions of employment for unit members;

WHEREAS, the District currently provides secondary Special Day Class ("SDC") and Resource Specialist Program ("RSP") teachers with time to perform duties related to case management. Unit members utilize case management time to complete duties such as, but not limited to, student observation, small group instructional support, individual or small group student support, collaboration with other teachers regarding student progress, discussion of student services with outside resources, conducting and evaluating assessments, preparing IEPs, attendance at pre-staffing and IEP meetings, and/or communication of student progress with parents.

WHEREAS, the Parties desire to provide case management time to Preschool and Elementary SDC and RSP teachers.

NOW, THEREFORE, the parties agree as follows:

1. Unit members teaching in RSP classes in grades Transitional Kindergarten through and including fifth (5th) shall be provided at least 180 minutes of case management time per week, pro-rated for weeks of less than five days. Elementary RSP teachers shall submit their proposed case management schedules in writing, which shall be approved by the site administrator.

Case management time shall be prorated for less than 1.0 FTE RSP teachers. Additionally, RSP teachers with a shared contract or who are assigned to multiple school sites, shall split the case management time in the same manner as the contract/assignment.

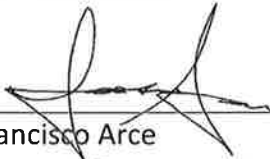
2. Unit members teaching SDC in Preschool and grades Transitional Kindergarten through and including fifth (5th) shall be provided five (5) release days annually to be utilized for

case management. Release days not used during the school year will be forfeited. Additionally, these bargaining unit members shall receive a seven hundred and fifty dollar (\$750.00) annual stipend.

3. This MOU shall not establish a precedent for negotiation of any other policy or subject.
4. This MOU shall expire June 30, 2022.
5. This MOU is subject to District Governing Board approval.

IN WITNESS WHEREOF, the parties duly executed this MOU on May 7, 2021

For the District:



Francisco Arce
Assistant Superintendent
Human Resources Development

5/7/2021

Date

For the Association:



Brian Balaris
Bargaining Chair
Temecula Valley Educators Association

5/7/2021

Date