



KNOW YOUR CONTRACT

Special Ed. Case Management Time

WHAT DOES YOUR CONTRACT SAY?

Article 5: Except for a handful of exempt SDC educators, all SDC and RSP educators should have, in addition to a prep period, a period for case management. Section 5.6.1 lists some duties that fall under the definition of what is considered to be “case management”.

If you are one of the handful of SDC educators who are not contractually given a case load period, you are entitled to 18 days of release to perform those same functions. Each month has a prescribed number of days, and any days not used in each designated month are forfeited. You cannot save them up and take a week off. The members also receive a stipend of \$1,500. For the list of which teachers these are, please refer to Section 5.6.1.3 of the contract.

HOW IS MY CASE MANAGEMENT PERIOD DIFFERENT FROM MY PREP PERIOD?

Essentially it isn't. The only difference is during your case management period, you can only work on specific duties that would fall under the definition of “case management.” Your administrator cannot force you to cover a class or provide student supervision, unless it's a modified day or an emergency. Early release Wednesdays are not modified days.

Your case management period and your prep period can be used interchangeably. This allows for you to designate your time how you see fit in each of those class periods every day. Please contact your site rep or area rep if you are not receiving your prep time AND your caseload time. You play an important role in protecting these caseload times for both you and your fellow educators.

I'M ONE OF THE TEACHERS LISTED IN 5.6.1.3 SDC TEACHERS, WHAT ARE THOSE 18 DAYS?

Because some classes cannot have a caseload management period, our union has bargained for an alternative. Except for June (0 days), and December and March (one day each), members get 2 release days per month to do caseload management. **It is important that you take those days.** These days are forfeited if not taken each month. They do not carry over from month to month. You also will receive a \$1,500 stipend in addition to the release days.

Temecula Valley Educators Association

29377 Rancho California Rd #206 Temecula, CA 92591 Tel: 951-699-9970

www.tveducators.org